

PHDSC Steering Committee
Conference call Minutes
June 23, 2000
11:00 AM – 1:00 PM

Attendees: Marjorie Greenberg, Suzie Burke-Beebe, Brenda Mitchell, Hetty Khan, Steve Davis, Denise Koo, Walter Suarez, Tom Doremus, Mike Hamm, Garland Land

Education Workgroup Update:

Suzie Burke-Beebe updated the steering committee members on the formation and progress of the Education Workgroup (ED WG). This is a Standing Workgroup formed to address the educational needs of local, state, national organizations and business partners regarding data standardization. She presented the ED WG charter and entertained discussion on this topic. The consensus was to create a concept of involvement in all standards that relate to public health and not just to HIPAA implementation. Walter suggested that a matrix outlining the various needs within data standardization be done. Tom also presented the effort that he is spearheading in surveying the various organizational representatives of their skills, needs, and strengths to determine resources and needs. Marjorie informed the committee of the decision to identify a contractor this fiscal year to develop an educational strategy, with the Ed WG as advisors.

Suzie also reported on the Public Health Caucus held in Washington DC on June 5th at the X12 Trimester meetings. There was a fruitful discussion with fifteen people attending. The plan is to continue this Caucus at future X12 meetings. Also at this X12 meeting, Bob Davis and Suzie succeeded in their request to get Mother's Medical Record Number placed into the standards. Walter acknowledged the tremendous work done by these two individuals. The final version of this proposal is attached.

Discussion of the Consortium Operating Principles Document:

Hetty Khan read through the revised Consortium Operating Principles document and the group discussed the proposed suggestions for changes. The definition of public health still needs further discussion. Also, it was decided to broaden the scope of data standardization efforts to go beyond HIPAA implementation. Several areas of the document will be revised to reflect this. There was discussion on the value statement. Suggested wording from the group will be appreciated. Please send these to Hetty. The membership statement will also be revised to reflect the original concept of open membership to any organization with a public health focus. Garland Land suggested the possible need for a formal membership process at such time that it seems necessary. Hetty will revise the

document as suggested and requested that any further suggestions be sent to her. The final document will be voted on electronically.

Update from the E-codes Work Group:

Brenda Mitchell updated the group on the launching and progress of the E-codes workgroup. The workgroup held its first conference call on -----
----- . As a starting point, they will review and provide guidance to NAHDO with their development of the business case for that data element under the NCHS contract. They have committed to convening two conference calls per month. The next call is scheduled for June 29th. Garland Land asked if the group was focusing on extra fields or on the location of the injury. Brenda stated that is part of what is being looked at; also to improve the standardization of e-codes. Some codes were already added last year, which gives greater detail in the area of domestic violence. Donna Pickett of NCHS also had participated on the call.

The committee was informed that the payer type workgroup will be soon started.

Consortium Visibility at respective organization's annual meeting:

One of the Consortium member organizations' roles and responsibilities is to disseminate information regarding Consortium activities to its members and/or public health practitioner clients and stakeholders. Therefore, it is of interest to steering committee members to seek opportunities for presentations regarding the Consortium at their organizational meetings. A matrix of known organizational meetings was distributed and request made for individuals to identify opportunities for presentations. Standard presentation material will be developed but there are presently several handout materials available for distribution. Marjorie also has developed a PowerPoint presentation that can be adjusted to fit the topic and intended audience.

The meeting was then adjourned.